



UNIVERSITY OF DELHI

दिल्ली विश्वविद्यालय

REGISTRAR

'Immediate/Out today'

**No.R/CB.II/Students-Attendance/2012/
Delhi, the 7th February, 2012**

NOTIFICATION

The Principals of all the colleges are required to ensure that attendance of all the students must be uploaded on the college website every month in the enclosed format. A hard copy of the same must also be displayed on the college Notice Board. The teachers must maintain daily attendance records with them. This will enable the students to know about the status of their attendance on a regular basis. This will also facilitate the teachers to calculate the final attendance records, help in avoiding the delay in submitting the final records with the office and remove the complaints of students against the attendance records. The students may write to the Teacher concerned/Principal of the College in case of a discrepancy within a week of the display.

Rns
8.2.12
Registrar
R

To all the Principal(s) of College(s)

Name of College _____
 Name of Teacher _____
 Full Name of Course _____

Department _____
 Semester of Study _____
 Paper Title _____
 Paper No. _____

		January, 2012	February, 2012	March, 2012	April, 2012	Total Practical
Student Roll No.	Name of Student	Practical Due _____ Held _____	Practical Due _____ Held _____	Practical Due _____ Held _____	Practical Due _____ Held _____	
		Attended	Attended	Attended	Attended	